



# Time and Attendance

CLOUD ATTENDANCE MONITORING SOFTWARE

## for simple, powerful attendance monitoring

The innovative solution that is easy to use, install and that is essential for managing HR organizational and administrative aspects in both SMEs and large-scale companies.

### SOFTWARE

Time and Attendance is the cloud solution that is suited to managing employee attendance, both on and off site, that can:

- Monitor collaborator attendance or absence;
- Calculate hours worked and daily costs of the company's workforce;
- Define the employees' shift plan (optional).

Choosing the "definition of working hours" allows the application to monitor and process transactions in order to draw up a monthly chart to be sent to payroll management. For more simple realities, Time and Attendance can be used as a simple electronic chart of attendance that allows for the collection and analysis of badging.

# Time and Attendance

## TIME AND ATTENDANCE IS AVAILABLE:

### Cloud

Services can be obtained without installing the software. Time and Attendance will be hosted on our servers where the data will be subjected to daily backups.

### On-site

Thanks to the pay per use solution you know the monthly cost exactly, with no surprises. You only pay for the collaborators that are actually managed.

With Time and Attendance, you can install the attendance management terminals autonomously AxessTMC.

You will receive them already configured. Ready to use.

You only have to connect to the network and you can receive attendance badging online in real time.

## SOFTWARE CHARACTERISTICS:

**Rapid:** once the contract is activated, the application is ready to use, without the need to install any software.

**Also open to the use of third-party add-ons.** It is in fact possible: to write procedures (known as macros, or scripts) via the VBScript language or PHP language

**Compatible** with all web browsers (MSIE, Mozilla Firefox, Opera, Safari, Chrome).

**Mobile:** With the Oltre APP, available on Play Store, mobile collaborators can stay in contact with the company, sharing attendance, absence, holiday and leave request data and viewing of company documents that are intended for them.

**Integrated:** the Oltre Suite shares the same database and each APP can be integrated with the other APPs in the Suite.

**Shares:** you can have the full picture of your worker attendance and absence situation, the shift plan (optional) and all the hours worked with daily costs (based on standard costs) for your workforce.

**Simple:** the ergonomic interface and a number of automatic calculation functions make employee and collaborator attendance management fast and simple

## FUNCTIONS

- Badge Management (fixed/mobile terminals)
- Working Hours Management
- Shift Management (Optional)
- Absence Reason Management
- Calendar Management
- Department/ Role Management
- Employee Management
- Automatic importing of transactions generated on field devices
- Automatic Processing of collected data
- Consultation of results (by employees too, if authorized, with the possibility of requesting authorization for supporting documents and/or transactions).
- Correction of any anomalies
- Exportation of results to payroll management

